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12 June 1952

MEMORANDUM

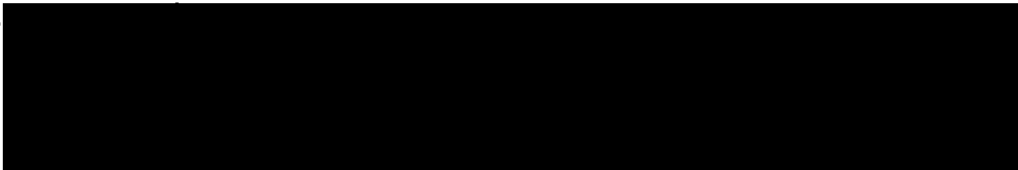
FOR : Deputy Director of Training (General)  
 FROM : Chief, Plans and Policy Staff  
 SUBJECT : Weekly Activities Report -- Period 6 - 12 June 1952

I. Completed Projects

1. Project 51-3, Summer Seminar on the Near East. Conducted administrative and security briefing of candidates, administrative officers, and TLO's concerned as final preparation for entrance into the summer seminar program. Memorandum of commendation being prepared for the I&SO representative who presented the security briefing.
2. Project 52-5, CIA Employee Improvement. Memorandum on subject with recommendation completed for the Deputy Director of Training (General). Recommendation approved and implemented.
3. Project 52-25, Outstanding Language Students. Memorandum to the Offices concerned completed. Routed to the Chief, Language Services Division, the Deputy Director of Training (General), and the Director of Training for concurrence and approval before being sent to the Offices.

*Subject is  
posting of  
Armed Forces  
maps + talks  
in cafeterias  
etc. Occasional  
not worth  
while. For*

II. Projects in Process

1. Project 51-7, Administrative Training Program. Draft Staff Study being revised prior to coordination.
2. 

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3. Project 52-4, A Bill for Training Federal Civilian Officers and Employees. Consulted with Legislative liaison officer who advised that no action would be taken on the bill during this session of the Congress. A draft of Agency recommended revisions to the bill prepared by him is being forwarded to the Director of Training.
4. Project 52-17, Near East Language and Area Program. FSI officials have promised early transmittal of budget estimates in support of Agency participation in such programs.
5. Project 52-18, Staff Study on Training for New Personnel. Final Report of Career Service Committee (9 June 1952) has been received and studied. A brief digest of it has been completed as a basis for judging the Report's implications for O/TR and for planning appropriate action.
- 25X1A 6. Project 52-19, CIA Regulation [REDACTED] This project removed from suspense and assigned to [REDACTED] 25X1A9a
7. Project 52-22, Chinese Language Project. The proposed course in Chinese reading as outlined by [REDACTED] is basically satisfactory to the Language Services Division and to the interested divisions of OSO. A memo to the Project Review Committee is being drafted requesting funds necessary to conduct the research in developing new Chinese reading texts. 25X1A9a
- 25X1A9a 8. Project 52-27, Official Correspondence. Awaiting reply from [REDACTED]. Will attempt to expedite.
9. Project 52-29, O/TR Reorganization. Final draft of reorganization plan being prepared as a result of instructions from the D/TR.
10. Project 52-30, Seminar on International Labor Relations. Project material has been reviewed and analyzed. A tentative statement of objectives of the seminar is in preparation prior to further coordination with the OPC project officer, [REDACTED] 25X1A9a

### III. Newly Assigned Projects

1. Project 52-31, O/TR(G) Brief. A brief of the training programs and accomplishments of O/TR(G) and its future plans in preparation for the Director of Training so that he may give an informal presentation to the DDI and staff.

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IV. Projects in Suspense

1. Project 51-6, Survey of Non O/TR Training Activities.
2. Project 51-9, A National Intelligence Course.
3. Project 51-10, Intermediate Intelligence Course.
4. Project 51-21, Area and Language Specialists.
5. Project 52-8, National Security Presentations.
6. Project 52-24, Personnel Board for TR(G).



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